DOCUMENT RESUME

ED 150 997 IR 005 699

AUTHOR Flower, Clara K.
TITLE How to Find Out in: Education.
INSTITUTION Maine Univ., Orono. Raymond H. Folger Library.
PUB DATE 77
NOTE 16p.

EDRS PRICE MF-$0.83 HC-$1.67 Plus Postage.
DESCRIPTORS Bibliographies; *Education; Library Collections; *Library Guides; Library Materials; Reference Materials; *University Libraries

ABSTRACT

This library guide is an informal handbook for the education student. It lists some of the more useful materials and reference books basic to general research and gives their location in the Folger Library at the University of Maine. Materials are listed in nine categories: (1) general reference works, (2) abstracts and indexes, (3) ERIC tools, (4) theses and dissertations, (5) style manuals, (6) research, (7) biographies, (8) yearbooks and statistics, and (9) audiovisual directories. Some entries are annotated (Author/AWP)

****
* Reproductions supplied by EDRS are the best that can be made *
* from the original document. *
****

How to find out

in:
EDUCATION

PARTMENT OF HEALTH,
ICATION & WELFARE
IONAL INSTITUTE OF
EDUCATION

MENT HAS BEEN REPRO-
ACTLY AS RECEIVED FROM
N OR ORGANIZATION ORIGIN-
OINTS OF VIEW OR OPINIONS
NOT NECESSARILY REPRE-
IAL NATIONAL INSTITUTE OF
POSITION OR POLICY

"PERMISSION TO REPRODUCE THIS MATERIAL HAS BEEN GRANTED BY

Clara K. Flower

TO THE EDUCATIONAL RESOURCES INFORMATION CENTER (ERIC) AND USERS OF THE ERIC SYSTEM."

CLER LIBRARY UNIVERSITY OF MAINE ORONO

EDUCATION

ER: The symbol on the cover represents Pallas/
Minerva, the goddess of wisdom.

Compiled by the Reference Department:
Clara K. Flower
1977 3

TABLE OF CONTENTS

GENERAL: ENCYCLOPEDIAS, HANDBOOKS, DICTIONARIES....P.1,2

PERIODICALS.....P. 2

ABSTRACTS AND INDEXES.....P. 3

ERIC (EDUCATIONAL RESOURCES INFORMATION CENTER).....P. 4,5

THESES AND DISSERTATIONS.....P. 5

STYLE MANUALS.....P. 6

RESEARCH.....P. 6,7

BIOGRAPHY.....P. 7

YEARBOOKS AND STATISTICS.....P. 8,9

AUDIO VISUAL.....P. 10

FREE MATERIALS.....P. 10,11

LEARNING MATERIALS CENTER.....P. 11

THE CARD CATALOG

A note on using the card catalog:

To simplify use of the card catalog when looking for a particular subject use:

Library of Congress. Subject Headings.

Lists correct subject headings and gives alternatives or related headings. Extremely valuable tool. Eliminates searching too broad or dead-end areas. (Located at the Card Catalog or the Reference Desk.)

LIBRARY OF CONGRESS

L	EDUCATION
L	General Works
LA	History of education
LB	Theory and practice of education
LC	Special aspects of education
LD-LG	Individual institutions
LH	College and school magazines and papers
LJ	Student fraternities
LT	Textbooks
Z	Subject bibliography Z 5800 Education

DEWEY DECIMAL SYSTEM

370	EDUCATION
371	The school
372	Elementary education
373	Secondary education
374	Adult education
375	Curriculum
376	Education of women
377	Schools and religion
378	Higher education
379	Government supervision and support

This library guide is an informal handbook for the Education student. It lists some of the more useful materials and reference works basic to general research and gives their location in the Fogler Library.

GENERAL: ENCYCLOPEDIAS, HANDBOOKS, DICTIONARIES

Ref
Z
711
B93

Burke, Arvid and Mary. Documentation in education. Teachers College Press, 1967.
"How to do" library searching, use of indexing services, bibliographic procedures.

Ref
Z
5811
M25

Manheim, Theodore. Sources in educational research: A selected and annotated bibliography. Wayne State University Press, 1969. Arranged by subject area.

Ref
Z
7161
W49
Desk

White, Carl M. Sources of information in the social sciences. Am. Library Assn., 1973.
Arranged by subjects, lists books in the field, guides to all aspects of education.

Ref
LB
15
M5

Monroe, Paul, ed. Cyclopedia of education.
3 vols. Macmillan, 1925.
Scholarly presentation, world views of education. Recommended for its historical and biographical material.

Ref
LB
15
E47

Encyclopedia of education. Macmillan, 1971.
10 vols.
Scholarly articles with bibliographies, cross references, index.

Ref
LB
15
G6

Good, Carter V. Dictionary of education.
McGraw-Hill, 1973.
Includes special terms in education, psychology, sociology, and related fields.

GENERAL: ENCYCLOPEDIAS, HANDBOOKS, DICTIONARIES

Ref
Z
5814
R25D37

International Reading Association. A guide to information sources in reading. IRA, 1972.
Lists both general and specific sources. Useful for both students searching sources and teachers as an instructional tool.

Ref
LB
1050
S3
1969.

Schubert, Delwyn G. A dictionary of terms and and concepts in reading. Thomas, 1969.
Technical vocabulary as well as basic concepts. Examples, cross references.

Ref
LB
1771
W6

Requirements for certification for elementary schools, secondary schools, junior colleges. Univ. of Chicago Pr., Annual.

Ref
L
901
P3

Patterson's American Education. Educational Directories, Inc.
Lists top personnel, addresses, enrollment of public and private schools, colleges, and universities in the U.S. Also lists schools by subject field; educational associations.. Annual.

PERIODICALS

For titles of periodicals in the field of education, check the lists at the beginning of Education Index or Current Index to Journals in Education.
At the Periodicals Desk you may obtain a listing of journals in education owned by the Library.

ABSTRACTS AND INDEXES

An index supplies bibliographic citations to articles, books, papers, etc.

An abstract supplies all of the above plus a summary.

ABSTRACTS AND INDEXES (Cont.d)

Per-R Education Index 1929+
Subject index to articles in about 350 journals, yearbooks, conference proceedings, etc. pertinent to teaching, administration, research.

Per-R Current Index to Journals in Education. (CIJE) Vol. 1, 1969+
Index to over 600 periodicals. Arranged by main entry (broad subject categories, subject, author.) See ERIC section p. 4 for complete annotation.

Ref
Z
5813
R4 Resources in Education, (RIE) 1966+
An index to a microfiche collection which covers non-periodical material. Index: author, subject, and institution. See ERIC section following for complete annotation.

Following is a list of abstracts and indexes which cover specialized areas of education:

Per-R Child Development Abstracts 1927+

Per-R Educational Administration Abstracts 1966+

Per-R Exceptional Child Abstracts 1970+

Per-R Mental Retardation Abstracts 1964-1973
now Developmental Disabilities Abstracts (in Documents)

Per-R Psychological Abstracts 1927+

Per-R Sociological Abstracts 1953+

Ref
Z
6121
A62 Completed Research in Health, Physical Education, and Recreation

ERIC - Educational Resources Information Center
(Materials located on periodical index table)

ERIC is a national information network which collects and disseminates information on education in microfiche form.

The tools you must use to retrieve information are:

Ref
Z
5813
U54

Thesaurus of ERIC Descriptors. Annual.
This should be the first source consulted in an ERIC search. Lists acceptable subject terms or directs the user to those which are. A time saver. A special feature is a rotated descriptor list. Very helpful.

Ref
Z
5813
R4

RIE/Research in Education 1966+
Monthly index of non-periodical material. Author, institution, subject indexes. Using Thesaurus terms the subject index or other indexes direct the user to resumes. Most items are available in the library on microfiche. Request by ED number in film-room.

Per-R

CIJE/Current Index to Journals in Education Vol. 1, 1969+
Monthly index of periodical material. Uses same Thesaurus terms in its subject index. Provides an annotation with most entries. Not available on microfiche. Proceed as for any other journal.

Check the sheets posted by ERIC for steps in using the system or ask a librarian for help.

Other ERIC sources which might prove useful:

Descriptor and Identifier Usage Reports

Title Index

Source Directory

Clearinghouse to ED Number Cross Reference Index

THESES AND DISSERTATIONS

Ref
Z
5816
I6
A3

Master's Theses in Education 1956-57+
Research Publications. Annual.
Lists these titles reported by graduate institutions in the United States and Canada.

Ref
AS
30
M5

Dissertation Abstracts International.
University Microfilms International. Vol. 1, 1938+
Abstracts of doctoral dissertations at U.S. universities. Monthly, classified by subject with author and title index.

Ref
Z.
5055
U49D6

American Doctoral Dissertations. Xerox. Univ. Microfilms.
Annual index of dissertations, arranged by subject. Author index. An index, does not abstract.

Micro-
fiche

Comprehensive Dissertation Index, 1961-1972.
Xerox Univ. Microfilms.
"An indexed bibliography of virtually all dissertations accepted for academic doctoral degrees (not professional or honorary) granted by United States institutions. Some dissertations accepted by foreign universities are also included." An index, does not abstract.

STYLE MANUALS

Ref
LB
2369
C3
Desk

Campbell, William. Form and style in thesis writing. Houghton Mifflin, 1969.
Contains chapters on thesis format, quotations, footnotes, bibliographic references, tables, etc.

Ref
Z
253
C57
Desk

Manual of style. Univ. of Chicago, 1969.
A standard reference. Good index, clear format.

Ref
LB
2369
T8
Desk

Turabian, Kate. A manual for writers of term papers, theses and dissertations. Univ. of Chicago Pr., 1969.
Also includes "how to" forms for footnotes, bibliographies for special items, etc.

Ref
BF
76.7
A46
Desk

APA Publication Manual. American Psychological Association, 1974.
Geared primarily to the 14 journals published by the APA; but it also contains many helpful hints on format, style,etc. for the general writer.

RESEARCH

Ref
LB
15
E48

Ebel, Robert T., ed. Encyclopedia of educational research. Macmillan, 1969.
Includes all aspects of education. Selected bibliography at end of each chapter. Index in center of volume.

Ref
LB
1028
G3

Gage, N.L. Handbook of research on teaching. Rand McNally, 1963.
Critical analyses. Intended as an aid for those preparing to do research.

RESEARCH (Cont.d.)

Ref
LB
1028
T72

Travers, R.M.W. Second handbook of research on teaching. Rand McNally, 1973.
Expansion of Gage (1963). A "handbook of ideas" as well as a review of available knowledge. Name and subject index.

Doc.
Dept.

Monthly catalog of U.S. government publications. 1895+ Gov. Printing Office.
Useful information from the Education Office and other federal agencies.

Ref
Z
5813
R4

ERIC. Research in Education.
See annotation p. 4.

BIOGRAPHY

Ref
Z
5305
U5
B56

Biographical dictionaries master index:
A guide to more than 725,000 listings in over 50 current Who's Who and other works of collective biography.
Gale, 1975.

Ref
LA
2311
C32

Directory of American scholars. Bowker, 1974.
Arranged by subject area.

LA
2311
W45

Who's who in American education, 1967-1968.
Published biennially; biographies of eminent living educators in the U.S. and Canada.

YEARBOOKS AND STATISTICS

TESTS

Ref
Z
5814
P8B932

Buros, Oscar K. Mental measurements yearbook. Gryphon, 1972.
Critical reviews of tests and books on measurement and testing.

Ref
LB
1050
B87

Buros, Oscar K. Reading tests and reviews. Gryphon, 1968.

Ref
BF
698.5
B87

Buros, Oscar K.. Personality tests and reviews. Gryphon, 1970, 1975.

Ref
Z
5814
E9
B82

Tests in Print II. Gryphon, 1974.

Ref
BF
722
J64

Johnson, Orval G. and J.W. Bommarito. Tests and Measurements in Child Development: A handbook. Jossey-Bass, 1971.
Lists unpublished measures of child behavior.

Ref
BF
722
J643

Johnson, Orval. Tests and Measurements in Child Development: Handbook II. Jossey-Bass.
Updates Johnson's Handbook I listed above.

STATISTICAL YEARBOOKS (Cont.d).

Ref Doc. HE5.98: Item 460-A-10
Education Office. Digest of Educational Statistics. Gov. Printing Office.
Coverage from kindergarten through graduate school. Annual.

Ref HA 202 A3
Statistical Abstract of the United States. Gov. Printing Office.
Summaries of statistics, both governmental and private, covering numerous fields. Includes references to other statistical publications and sources. Indexed.

ASSOCIATION YEARBOOK

For yearbooks check the card catalog under the full name of the organization, e.g.:

LB 2804 A8
Association for Supervision and Curriculum Development. Yearbook.

370 N214
National Society for the Study of Education. Yearbook.

Ref L 101 U6S7
Standard Education Almanac. Academic Media. Annual.
Statistical guide to all levels of educational facts and figures.

Ref LB 2310 Y4
Yearbook of Higher Education. Academic Media, 1975.
Directory of institutions, administrative personnel, statistics, etc.

AUDIO VISUAL

Ref
LB
1043
A817

Audio Visual Market Place. Bowker.
Annual publication which lists distributors, services, etc.

Ref
Z
5814
V8
M8

Media Review Digest. Pierian, 1970+.
Annual index to reviews of films, filmstrips, records, and tapes.

Ref
TS
2301
A7
A8

The Audio-Visual Equipment Directory. Annual.
Lists current models by type. Includes manufacturer's price.

Ref
LB
1043
Z9
E17

EPG: Educator's Purchasing Guide.
Lists text, AV materials, atlases, maps, tests, equipment and producers.

FREE MATERIALS

Free and Inexpensive Learning Materials - Ref AG 600 G4

Educators Progress Service, Inc. Annual.

Educators Grade Guide to Free Teaching Aids
Ref AG 600 E3

Educators Guide to Free Films - Ref LB 1044 E3

Educators Guide to Free Filmstrips - Ref LB 1043.8 E4

Educators Guide to Free Guidance Materials
Ref HF 5381 A1E3

FREE MATERIALS (Cont.d)

Educators Guide to Health, Physical Education and Recreation - Ref Z 6121 E38

Educators Guide to Science - Ref Z 7401 E38

Educators Guide to Social Studies - Ref AG 600 E315

Educators Guide to Tapes, Scripts, Transcriptions Ref LB 1044.2 E3

Elementary Teachers Guide to Free Curriculum Materials Ref Z 5817.2 E45

For other sources of free materials check the card catalog under the subject heading: "FREE MATERIALS"

LEARNING MATERIALS CENTER

The Learning Materials Center, located on the third floor, N.W., houses a broad spectrum of educational materials for use in grades K-12, including a current textbook collection, an information file, curriculum guides, a bibliography file, and a publisher's catalog file. The center also has a selection of audio-visual materials including games, kits, filmstrips, audio-cassettes, and slides. Equipment such as filmstrip viewers, a tape recorder, slide projectors, and record players are available for use in the Learning Materials Center.

Representative collections of children's literature and young adult books are found in the center. For details consult the booklet "The Learning Materials Center" available in the Library.

Another resource:
a reference librarian